



MARICOPA COUNTY, ARIZONA  
INVITES YOUR INTEREST IN THE POSITION OF  
**Air Quality Director**

## History of Maricopa County

Most of what is now Maricopa County was included as part of the Territory of New Mexico until 1863, when the Arizona Territory was established. The growth of Phoenix and other settlements along the Salt River resulted in the creation of Maricopa County — officially established on February 17, 1871. It was the first new county of the original four counties of Territorial Arizona. The County was named in honor of the Maricopa Indians, who were known to have inhabited the area as early as 1775. Maricopa County's outer geographical boundaries were set in 1881 and have not changed since.

## Structure

County government in Arizona is an arm of the state government. Its authority is provided by both the state constitution and the state legislature. Maricopa County funds nearly 15,000 positions to serve the public in areas of public health and health care; transportation infrastructure construction and maintenance; flood control; law enforcement and courts; education; parks and recreation facilities; libraries; animal control; economic and community development; and elections. Maricopa County's total annual budget is in excess of \$2.1 billion.

## Economy

Maricopa County has evolved from a tourism and resource-based economy to a major center for high-tech manufacturing such as semiconductors, electronics, health care and aerospace. Additionally, the economy is expanding in customer service operations, distribution, and professional services. An increasing number of companies have decided to locate their corporate or regional headquarters in Maricopa County.

## Community

Maricopa County has a land area of 9,226 square miles. It is the fifth largest of Arizona's 15 counties, and the 14<sup>th</sup> largest county in the United States. The county measures 132 miles from east to west and 103 miles from north to south. Twenty-four cities and towns are located within Maricopa County's outer boundaries.

Today, Maricopa County is home to over 3.5 million people, and has consistently ranked as one of the fastest growing counties in the United States over the last decade. Given its warm climate, more than 12 million visitors come annually to the Valley of the Sun. Recreational activities include 125 golf courses, and more than 100,000 acres of County park land in which to camp, hike, fish or just relax. Natural attractions such as the Grand Canyon and the red rocks of Sedona are only a few hours away.

Maricopa County has also been repeatedly recognized as one of the best managed local governments in America. Taken together, these factors make Maricopa County an exceptional place to build a career.



## Mission

The mission of Maricopa County is to provide regional leadership and fiscally responsible, necessary public services so residents can enjoy living in a healthy, safe community.

## Vision

Citizens serving citizens by working collaboratively, innovatively, efficiently, and effectively. We will be responsive to our customers while being fiscally prudent.

## Strategic Priorities

- Ensure safe communities and a streamlined, integrated justice system.
- Promote and protect the public health of the community.
- Provide regional leadership in critical public policy areas.
- Carefully plan and manage land use in Maricopa County to promote sustainable development and to preserve and strengthen our environment.
- Continue to exercise sound financial management and build the County's fiscal strength while minimizing the property tax burden.
- Maintain a quality workforce and equip County employees with the tools, skills, workspace and resources they need to do their jobs safely and well.
- Continue to improve the County's public image by increasing citizen satisfaction with the quality and cost-effectiveness of services provided by the County.



## About the department...

The Maricopa County Air Quality Department is a regulatory agency whose goal is to ensure federal clean air standards are achieved and maintained for the residents and visitors of Maricopa County. The department has a \$18.5 million budget with 181 positions. The department is governed by the Maricopa County Board of Supervisors and follows air quality standards set forth by the federal Clean Air Act. There are eight divisions within the Air Quality Department including:

Air Monitoring—utilizes monitors posted throughout the county to measure pollution in the air.

Applied Science—includes stationary source and dust compliance. May initiate measures to control anyone found to be in violation of applicable regulations, standards or permit conditions.

Enforcement—enforces and ensures compliance with federal, state and county air pollution control regulations.

Engineering—writes and issues Title V, Non-Title V, and general permits as well as reviewing their applications.

Ombudsman—supports small and large businesses, trade associations, public interest groups and individual community members with all aspects of the regulatory process.

Planning & Analysis—rule writing, emissions inventory, drafting and finalizing rules and managing.

Trip Reduction—manages the Maricopa County Trip Reduction Program, including sections for Auditing and Research & Analysis, for employers and schools.

Vehicle Repair and Retrofit—the Voluntary Vehicle Repair & Retrofit (VVR&R) Program is designed to help high polluting vehicles meet State of Arizona emissions standards.

## Opportunities & Challenges

- Review, recommend, and implement policies and procedures for the department's overall effectiveness, efficiency and modernization.
- Provide oversight of software package implementation that will include GIS, wireless, and digital intake capabilities.
- Provide oversight of department expansion to meet new commitments.
- Review and improve permitting and business processes.

- Identify ways of improving customer services in all areas of department. Develop feedback systems to track customer service and manage customer flow.

## The Position

Under general direction from the Assistant County Manager in the Regional Development Services Agency, the Air Quality Director is responsible for all activities in the department and the effectiveness of department operations.

### Duties include but are not limited to:

- Apply sound business principles to provide oversight of permitting, inspection, enforcement and compliance issues.
- Act as a liaison with other jurisdictions, agencies, development community, the media, and the general public for Air Quality issues.
- Analyze the impact of existing and proposed legislation and provide recommendations to County management.
- Responsible for preparation, administration and fiscal soundness of the departmental budget; continuously assess the departments' financial status.
- Provide expert testimony in legal proceedings.
- Review and approve Board of Supervisors' agenda items on behalf of the Department.
- Develop and implement new systems to simplify and enhance business processes.
- Work with applicants, department staff, other county departments, outside agencies and commissions/boards, and elected officials to effectively resolve conflicts.
- Make presentations and respond to Board of Supervisors inquiries regarding sensitive or high profile issues.
- Approve changes in administrative procedures, major strategies, and implementation of mechanisms to reflect changes and process improvements.
- Ensure the development of rules and programs to enforce ordinances that are mandated by the Environmental Protection Agency, state statute or Maricopa County.
- Evaluate employees and correct deficiencies by implementing disciplinary procedures as necessary.
- Oversee progression of the department's stake in the One Stop Shop program.

## ***The Candidate***

The ideal candidate will possess a Bachelor's degree\* in Environmental Health, Public Health, Engineering, a natural or physical science, or closely related field and a minimum of ten (10) years of professional air quality experience, which included at least five (5) years of supervisory and/or management experience. Other combinations of education and experience may be considered in substitution for the minimum qualifications. Must have knowledge of federal, state, and local laws, codes to include regulations related to air quality improvement and air pollution; principles and theory of public administration including general administration, human resource, fiscal and accounting management; customer service objectives and strategies. Must have the ability to plan, organize, direct and evaluate the overall activities of a multi-disciplinary staff involved in air quality policy and program development, monitoring and enforcement. Demonstrated training and participation in groups, regulatory agencies and association involved with air quality management activities required. Specific knowledge of the Arizona Environmental Quality Act (AEQA) is a plus, but not required. A Master's degree in Public Administration, Environmental Health, Public Health, Engineering, or a natural or physical science preferred.

\*Please note that degrees/credits must be from an academically accredited college or university as recognized by the U.S. Department of Education (USDE) or the Council for Higher Education (CHEA).

## ***Salary & Benefits***

Maricopa County offers an outstanding comprehensive benefits package. The salary range for this position is within an established range of \$106,766 - \$166,566 annually, with hiring dependent upon the qualifications and experience of the selected candidate.

In addition, benefits are provided which include: medical, dental and vision health plans; health care, dependent care flexible spending accounts; deferred compensation programs; County-paid life insurance; short/long-term disability insurance; paid holidays, vacation, sick and family medical leave; training and employee development; tuition reimbursement; wellness program including 24/7 free gym; subsidized bus, vanpool and commuter programs and County subsidized membership in one of three State sponsored retirement plans.

## ***How to Apply***

Interested applicants are required to complete and submit an online application via eRecruit at [www.maricopa.gov/jobs](http://www.maricopa.gov/jobs). For assistance in completing the online application, please contact Employment Services at (602) 506-3755.

Submitted application materials should describe your experience as it relates to the responsibilities indicated in this description. A comprehensive reference check will be conducted on the top finalists. The information submitted is subject to public disclosure. Subject to Board of Supervisors approval, assistance with moving relocation expenses may be available. This position is Open Until Filled and is Unclassified under Merit System Rules.

For further information about this great opportunity, please contact:

Andy Mesquita, Recruitment Supervisor

Workforce Management & Development

301 W. Jefferson, Suite 219

Phoenix, AZ 85003

Telephone: (602) 506-7031

E-mail: [amesquit@mail.maricopa.gov](mailto:amesquit@mail.maricopa.gov)

**Maricopa County is an Equal Opportunity/ADA Employer**

